



# KONGU ARTS AND SCIENCE COLLEGE

(AUTONOMOUS)  
ERODE – 638 107.



INTERNAL QUALITY ASSURANCE CELL 2019

Web: <http://www.kasc.ac.in>

E-mail: [konguarts@kasc.ac.in](mailto:konguarts@kasc.ac.in)

No. IQAC/2019-2020/01

Date: 17.06.2019

## MINUTES

The IQAC meeting was held at 10:30 a.m. in the Principal's chamber.

The following members were present:

S.No.	Name	Particulars	Designation / Position in the Cell
1	Dr. N. Raman Principal, KASC	Chair Person	Chair Person
2	Mr. R. Jeganathan Office Manager, KASC	Senior Administrative Officer	Member
3	Dr. A. K. Vidya, Head, Department of Biochemistry	Teachers Representative	Member
	Dr. K. M. Kumaraguru, Head, Department of Commerce		Member
	Dr. K. K. A. Alaguappan, Head, Department of Corporate Secretaryship (CA) & PA		Member
	Dr. N. Kalaivani, Head, Department of Tamil		Member
	Dr. C. Deepa, Head, Department of Biotechnology		Member
	Mr. K. P. Karthikeyan, Head, Department of Business Administration		Member
	Mr. P. Annadurai, Librarian		Member
4	Mr. A. K. Ilango, Correspondent, KASC	Management Representative	Member
	Mr. P. Sachithanandan, Trustee, Kvit Trust		Member
5	Mr. S. N. Palanisamy, Govt. ITI, Erode	Nominees from Local Society	Member
	Dr. Nirmala Sadasivam, Maaruthi Medical Centre and Hospitals, Erode		Member
6	Mr. R. Gopala Krishnan, Head, Department of Computer Applications (UG)	Alumni Representative	Member
	Mr. D. Yuvashankar, Asst. Professor, Dept. of Commerce(CA)		Member
	Ms. S. Priyanka, Asst. Professor, Dept. of English		Member
7	Ms. Nandini Rathi, III B.Com.	Student Representative	Member
	Ms. B. A. Indhumathi, III B.Sc.(CS) 'C'		Member
	Ms. R. Swetha, II M.Com.(CA)		Member
	Ms. C. Lavanya, II M.Sc.(Mathematics)		Member
8	Mr. S. Anandan, Erode	Parent Representative	Member
9	Dr. H. Vasudevan, Head, Department of Commerce (CA)	Coordinator	Coordinator



### I. Approval of the Minutes:

The minutes of the previous meeting held on 10.03.2019 was confirmed by the members.


### II. Discussions:

The following Plan of Action for the academic year 2019-2020 was framed and decided to execute the plan.

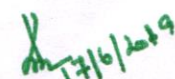
1. To conduct the following events
  - UG & PG Inauguration Function ✓
  - 22<sup>nd</sup> Convocation
  - Kongu Cultural Fest
  - Sports Day, Achievers Day and College Day
2. To conduct Students Induction Programme (SIP) as per UGC guidelines.
3. To establish Math Lab and Smart Class to provide a better e-learning environment.
4. To enhance the skills of Staff:
  - A Workshop on CSIR/UGC – NET, SET
  - A refreshing session regarding impact on mental health conditions at workplace.
  - Training Programme for Non-teaching staff to give the life style guidance of Yoga for health and wellness
  - Induction Programme for the newly recruited faculty members.
5. To encourage the faculties to enhance the Research Activities in respective discipline
6. To introduce the following new courses to cater to the needs of stake holders, subject to the approval of Bharthiar University
  - B.Sc.(psychology)
  - M.Sc.(Computer Science)
  - PGDCA
7. To enhance employability and motivate to excel in various sports events.
8. To initiate the forth coming ISO Re-certification External Audit work
9. To make SWAYAM, NPTEL courses as mandatory for all the students
10. To take initiatives to introduce Online Examination from this academic year onwards

### III. The proposal of next meeting:

The next meeting is proposed to be conducted on 02.12.2019

  
IQAC Coordinator  
Dr. H. Vasudevan  
Associate Professor and Head  
Department of Commerce (CA)  
Kongu Arts and Science College  
(Autonomous)  
Nanjanapuram, Erode - 638 107.



  
Chairperson of the IQAC  
Dr. N. Raman  
Principal  
PRINCIPAL,  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
MANJANAPURAM, ERODE - 638 107.





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No. IQAC/2019-2020/02

Date: 02.12.2019

## MINUTES

The IQAC meeting was held at 10:30 a.m. in the Principal's chamber.

The following members were present:

S.No.	Name	Particulars	Designation / Position in the Cell
1	Dr. N. Raman Principal, KASC	Chair Person	Chair Person
2	Mr. R. Jeganathan Office Manager, KASC	Senior Administrative Officer	Member
3	Dr. A. K. Vidya, Head, Department of Biochemistry	Teachers Representative	Member
	Dr. K. M. Kumaraguru, Head, Department of Commerce		Member
	Dr. K. K. A. Alaguappan, Head, Department of Corporate Secretaryship (CA) & PA		Member
	Dr. N. Kalaivani, Head, Department of Tamil		Member
	Dr. C. Deepa, Head, Department of Biotechnology		Member
	Mr. K. P. Karthikeyan, Head, Department of Business Administration		Member
	Mr. P. Annadurai, Librarian		Member
	Dr. E.T. Lokganathan, Controller of Examinations		Member
4	Mr. A. K. Ilango, Correspondent, KASC	Management Representative	Member
	Mr. P. Sachithanandan, Trustee, Kvit Trust		Member
5	Mr. S. N. Palanisamy, Govt. ITI, Erode	Nominees from Local Society	Member
	Dr. Nirmala Sadasivam, Maaruthi Medical Centre and Hospitals, Erode		Member
6	Mr. R. Gopala Krishnan, Head, Department of Computer Applications (UG)	Alumni Representative	Member
	Mr. D. Yuvashankar, Asst. Professor, Dept. of Commerce(CA)		Member
	Ms. S. Priyanka, Asst. Professor, Dept. of English		Member
7	Ms. Nandini Rathi, III B.Com.	Student Representative	Member
	Ms. B. A. Indhumathi, III B.Sc.(CS) 'C'		Member
	Ms. R. Swetha, II M.Com.(CA)		Member
	Ms. C. Lavanya, II M.Sc.(Mathematics)		Member
8	Mr. S. Anandan, Erode	Parent Representative	Member
9	Dr. H. Vasudevan, Head, Department of Commerce (CA)	Coordinator	Coordinator



### I. Approval of the Minutes:

The minutes of the previous meeting held on 17.06.2019 was confirmed by the members.

### II. Discussions:

The following were the discussions held during the meeting:

1. Decision was taken to participate in the National Institute of Ranking Framework
2. Decision was taken to organise a special Motivational Programme to staff members under Star College Scheme. The Resource Person for the programme will be Dr. A. Velumani, CEO, Thyrocare.
3. It as decided was taken to give IAS Coaching to the students through Training and Placement Cell of our College.

### III. The proposal of next meeting:

The next meeting is proposed to be conducted on 30.03.2020

*H.V.*  
2.12.19  
IQAC Coordinator  
Dr.H.Vasudevan  
Associate Professor and Head  
Department of Commerce (CA)



**IQAC Co-ordinator**  
**Kongu Arts and Science College**  
**(Autonomous)**  
**Nanjanapuram, Erode - 638 107.**

*N.R.*  
2/14/2019  
Chairperson of the IQAC  
Dr.N.Raman  
Principal

**PRINCIPAL,**  
**KONGU ARTS AND SCIENCE COLLEGE**  
**(AUTONOMOUS)**  
**NANJANAPURAM, ERODE - 638 107.**





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No. IQAC/2019-2020/03

Date: 30.03.2020

## MINUTES

The IQAC meeting was held at 10:30 a.m. in the Principal's chamber.

The following members were present:

S.No.	Name	Particulars	Designation / Position in the Cell
1	Dr. N. Raman Principal, KASC	Chair Person	Chair Person
2	Mr. R. Jeganathan Office Manager, KASC	Senior Administrative Officer	Member
3	Dr. A. K. Vidya, Head, Department of Biochemistry	Teachers Representative	Member
	Dr. K. M. Kumaraguru, Head, Department of Commerce		Member
	Dr. K. K. A. Alaguappan, Head, Department of Corporate Secretaryship (CA) & PA		Member
	Dr. N. Kalaivani, Head, Department of Tamil		Member
	Dr. C. Deepa, Head, Department of Biotechnology		Member
	Mr. K. P. Karthikeyan, Head, Department of Business Administration		Member
	Mr. P. Annadurai, Librarian		Member
4	Mr. A. K. Ilango, Correspondent, KASC	Management Representative	Member
	Mr. P. Sachithanandan, Trustee, KVI Trust		Member
5	Mr. S. N. Palanisamy, Govt. ITI, Erode	Nominees from Local Society	Member
	Dr. Nirmala Sadasivam, Maaruthi Medical Centre and Hospitals, Erode		Member
6	Mr. R. Gopala Krishnan, Head, Department of Computer Applications (UG)	Alumni Representative	Member
	Mr. D. Yuvashankar, Asst. Professor, Dept. of Commerce(CA)		Member
	Ms. S. Priyanka, Asst. Professor, Dept. of English		Member
7	Ms. Nandini Rathi, III B.Com.	Student Representative	Member
	Ms. B. A. Indhumathi, III B.Sc.(CS) 'C'		Member
	Ms. R. Swetha, II M.Com.(CA)		Member
	Ms. C. Lavanya, II M.Sc.(Mathematics)		Member
8	Mr. S. Anandan, Erode	Parent Representative	Member
9	Dr. H. Vasudevan, Head, Department of Commerce (CA)	Coordinator	Coordinator



### I. Approval of the Minutes:

The minutes of the previous meeting held on 02.12.2019 was confirmed by the members.

### II. Discussions:

The following were the discussions held during the meeting:

1. The activities of the academic year 2019 – 2020 were reviewed by the members of the IQAC.
2. The completed ATR of the academic year 2019 – 2020 was discussed and approved.
3. The members discussed the various aspects of the AQAR preparation for the academic year 2019 – 2020.

### III. The proposal of next meeting:

The next meeting is proposed to be conducted on. 17.06.2020

*H.V. Vasudevan*  
30.3.20  
IQAC Coordinator  
Dr.H.Vasudevan  
Associate Professor and Head  
Department of Commerce (CA)



**IQAC Co-ordinator**  
**Kongu Arts and Science College**  
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**Nanjanapuram, Erode - 638 107.**

*N. Raman*  
30/03/20  
Chairperson of the IQAC  
Dr.N.Raman  
Principal  
**PRINCIPAL,**  
**KONGU ARTS AND SCIENCE COLLEGE**  
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No. IQAC/2019-2020/03

Dated: 13.03.2020

### ACTION TAKEN REPORT

S. No.	DECISION	ACTION TAKEN
1	To conduct the following events: UG & PG Inauguration Function, 22nd Convocation, Kongu Cultural Fest, Sports Day, Achievers day and College day.	The Following events were organized First year UG inauguration on 21.06.2019, PG Inauguration on 15.07.2019, 22 <sup>nd</sup> Convocation on 07.07.2019, Kongu Cultural Fest on 25.01.2020, Sports Day on 28.02.2019, Achievers Day on 01.03.2020 and College Day on 01.03.2020. ✓
2	To conduct Students Induction Programme (SIP)	Students Induction Programme (SIP) programmes were conducted from 24.06.2019 ✓
3	To established Math Lab and Smart Class to provide a better E-learning environment.	The Math Lab and Smart class has been established at a cost of Rs. 4,09,900 ✓
4	To enhance the skills of Staff	<p>A Three Day Workshop on “<b>CSIR/UGC - NET, SET Preparation</b>” was organized by IQAC from 28.11.2019 to 30.11.2019 for our faculty members. The resource person for the programme was Dr.C.Nallthambi, Assistant Professor, Department of Tamil, Arignar Anna Government Arts College, Attur.</p> <p>On 15.06.2019, IQAC organized a Faculty Development Programme on “<b>Stress Management</b>”. The resource person was Dr.A.Sangamithra, Professor, Department of Economics, Bharathiar University, Coimbatore.</p> <p>A Training Programme on “<b>Yoga for Lifestyle Modification</b>” to our Non-teaching staff was organized on 6th December 2019. Shri. Anandha Swamy, Anandha Marga Mission, Kolkata trained the staff.</p> <p>Induction Programme for the newly recruited faculty members was conducted on 01.06.2019 ✓</p>



5	To encourage the faculties to enhance the Research Activities in respective discipline	2 Faculty members Cleared the SET/NET examination and 3 members completed Doctoral degrees during 2019-2020.
6	To introduce new programmes, to cater to the needs of stakeholders, subject to the approval of Bharthiar University	Steps were taken to introduce the following courses from the academic year 2020- 2021 <ul style="list-style-type: none"> <li>• B.Sc.(Psychology)</li> <li>• M.Sc.(Computer Science)</li> <li>• PGDCA</li> </ul>
7	To enhance employability and motivate to excel in various sports events	Training & Placement cell and Career Guidance Cell organized Programmes to Enhance Employability level. 795 (On campus: 641, Off campus: 154) students got placed in various companies.  Our college has secured Overall Second Place in Bharathiar University Inter Collegiate Sports & Games Tournaments  Our Students Nishanth I-MSW was selected for TNPL in Coimbatore Cricket Team
8	To initiate the forth coming ISO Re-certification External Audit work	The external ISO 9001 certification audit was conducted on 09 & 10 July 2019.
9	To make SWAYAM, NPTEL courses as mandatory	SWAYAM, NPTEL courses are made mandatory for all students.
10	To take initiatives to introduce Online Examination	The Foundation Course Examination for all the UG Programmes will be conducted through online from 2021-2021 on wards

*H. Vasudevan*  
13.3.20  
IQAC Coordinator

Dr.H.Vasudevan  
Associate Professor and Head  
Department of Commerce (CA)

**IQAC Co-ordinator**  
Kongu Arts and Science College  
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*N. Raman*  
Chairperson of the IQAC

Dr.N.Raman  
Principal

**PRINCIPAL,**  
**KONGU ARTS AND SCIENCE COLLEGE**  
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